



Process to award Scholarships to Regular Students from the Master's and Doctoral Courses of the Graduate Program in Industrial Engineering at UFSCar

1 SCHOLARSHIP AWARD COMMISSION

The selection process will be conducted by a **Scholarship Award Commission** to be constituted by a representative from each of the lines of research of the Graduate Program;

2 NUMBER OF SCHOLARSHIPS AVAILABLE FOR AWARDS

Those students who are interested will apply for CAPES and CNPq scholarships available for the Graduate Program in Industrial Engineering;

The number of scholarships that will be awarded to approved Master's and Doctoral students will depend on the availability of scholarships at the Graduate Program.

The available Master's Scholarships and the Doctoral Scholarships available will be awarded depending on the Academic Performance Assessment results.

3 ACADEMIC PERFORMANCE ASSESSMENT

The Academic Performance Assessment will be based on the assessment of the enrolled applicant's documented curriculum.

3.1 Applying for Master's scholarships

To apply for the Master's degree scholarship, the assignment of the grade and ranking will consider the score described in Tables 1-3.

Table 1 - Academic Background

Criteria	Scales	Score
Last Enade Concept (continuous) of the course in which the student graduated	No concept	0
	Enade concept ≤ 1.0	1
	$1.1 \leq \text{Enade concept} \leq 2.0$	2
	$2.1 \leq \text{Enade concept} \leq 3.0$	3
	$3.1 \leq \text{Enade concept} \leq 4.0$	4
	$4.1 \leq \text{Enade concept} \leq 5.0$	5
Global Average of the Undergraduate Course	Average grade ≤ 7.0	0.25
	$7.1 \leq \text{Average grade} \leq 8.0$	0.50
	$8.1 \leq \text{Average grade} \leq 9.0$	0.75
	$9.1 \leq \text{Average grade} \leq 10$	1.0
Scientific Initiation - SI (by SI year)	Certificate and Scholarship from funding agency	1.5
	Certificate	1.0
Participation in national and international congresses	Not applicable	0.50 point for participating in an event

Source: Proposed by the PPGEP Selection Committee.

Table 2 - Scientific Publications

Indicators	Types / Bands	Score
Articles published or accepted for publication in journals of selective editorial policy (compute higher evaluation in Qualis REFERENCE for the journal in which it was published)	A1	5.0 points for published article
	A2	4.0 points for published article
	A3	3.0 points for published article
	A4	2.0 points for published article
	B1	1.0 point for published article
	B2	0.5 point for published article
	B3	0.5 point for published article
Articles published in national or international congresses	-	0.5 point for published article

Source: Proposed by the PPGEP Selection Committee.

Please see the “How to Search Journal Rankings in the Qualis Reference” in Appendix B to proceed with ranking journals in the Qualis Reference.

Table 3 - Technological production

Indicators	Score
Product or process patent applied for	0.50 point per patent
Licensed product or process patent	1.0 point per patent
Software developed and registered	0.5 point per software
Book published in the field of production engineering	1.0 point per published book
Book Chapter Published in any area	0.5 point per published book chapter

Source: Proposed by the PPGEP Selection Committee.

3.1 Applying for Doctoral scholarships

To apply for the Doctoral scholarship, the assignment of the grade and ranking will consider the score described in Tables 4-6

Table 4 - Academic Background

Criteria	Scales	Score
Grade from the Master's Program at Capes	No concept	0
	Grade 1	1
	Grade 2	2
	Grade 3	3
	Grade 4	4
	Grades 5,6 or 7	5
Average of the applicant on the Master's Course ¹	Average Grade ≤ 7.0	0.25
	$7.1 \leq$ Average grade ≤ 8.0	0.50
	$8.1 \leq$ Average grade ≤ 9.0	0.75
	$9.1 \leq$ Average grade ≤ 10	1.0
Specialisation Course (360 hours)	-	1.0
Scientific Initiation - SI (by SI year)	Certificate and Scholarship from funding agency	1.50
	Certificate	1.0
Participation in national and international congresses	-	0.50 point for participating in an event

Where: ¹Grades will be converted: A (9 and 10), B (7 and 8), C (5 and 6), D (3 and 4) and E (1 and 2).

Table 5 - Scientific Publications

Indicators	Types/Bands	Score
Articles published or accepted for publication in journals of selective editorial policy (compute higher evaluation in Qualis REFERENCE for the journal in which it was published)	A1	5.0 points for published article
	A2	4.0 points for published article
	A3	3.0 points for published article
	A4	2.0 points for published article
	B1	1.0 point for published article
	B2	0.5 point for published article
	B3	0.5 point for published article
	B4	0.5 point for published article
Articles published in national and international congresses	-	0.5 point for published article

Source: Proposed by the PPGE Selection Committee.

Table 6 - Technological production

Indicators	Score
Product or process patent applied for	0.50 point for patent
Licensed product or process patent	1.0 point for patent
Software developed and registered	0.5 point for software
Book published in the field of production engineering	10 points for published book
Book Chapter Published in any area	0.5 point for published book chapter

Source: Proposed by the PPGE Selection Committee.

Only works published, in press or accepted (in the last five years and confirmed in the documented curriculum) will be considered;

The following will be considered: an international congress; events that have an organisation and /or evaluation committee comprising members of institutions from different countries, regardless of the language used;

The following will also be considered: national congresses; events that have an organisation and /or evaluation committee comprising members from different institutions;

In the event of a tie between the applicants, the criterion of the number of A1 articles published will be used for a tiebreaker. In case of a new tie, the largest number of articles classified as A2 will be used, and so on;

Losses arising from failure to deliver the documentation required for the Academic Performance Assessment will be the sole responsibility of the applicant. Documents delivered late will also not be accepted;

Applicants will be classified in decreasing order of the total points obtained in the analysis of academic performance;

Note: The procedure described refers to the 2021 scholarship award notice. Changes may be made at any time, that is, new dimensions of evaluation, as well as criteria and weights may be incorporated or revised.

4 REGISTRATION FOR SCHOLARSHIPS

Students interested in competing for CAPES and CNPq scholarships available for the Graduate Program in Industrial Engineering must complete an application form, published on the Program website (www.ppgep.ufscar.br);

Students already enrolled in Program can participate in the award process for the Master's course (regular students up to one year after entry) and for the Doctorate course in Industrial Engineering (regular students up to two years after entry). Applicants already approved or those who are participating in the selection process for the Master's and Doctorate courses will also be able to register;

Applicants must meet the requirements of Ordinance No. 76, CAPES, or RN-017/2006 - CNPq Scholarships in the Country, from CNPq;

A student who is employed may apply for the scholarship. However, the applicant must prove leave without pay, when given the scholarship. In any case, the applicant must follow the rules established by the funding agency that will award the scholarship.

The Scholarship Award Process will be carried out according to the current public notice schedule, as disclosed on the Program website. Entries must be made by sending the registration form and required documentation (Academic Performance Evaluation) to the PPGEP administration email (ppgep@dep.ufscar.br).

The applicant must send the following documents to apply for registration in the Scholarship Award Process:

Application Form, duly signed by the applicant

Copy of Curriculum Vitae;

Documents that prove the score of the items described in Tables 1-3 or 4-6;

5 RESULTS

The Scholarship Award Committee will publish the results (Ranking List) for both the Master's and Doctorate Scholarships according to the Schedule of Activities of the current public notice (the 2020 public notice is available in Appendix A for information only)

Scholarships will be awarded following the order of ranking.

Considered students will have scholarships awarded until the regulatory deadline for completing their respective courses, following the current rules of the PPGEP.

Students must provide the required documentation to be considered for a Master's or Doctoral scholarship.

APPENDIX A - ACTIVITY SCHEDULE FOR 2020 (Example)

Activity	Dates
Disclosure of this Notice	13/10/2020
Period for enrollment in the Scholarship Award Process	14/10 to 05/11/2020
Disclosure of the preliminary list of approved entries	09/11/2020
Disclosure of the definitive list of accepted entries	16/11/2020
Dissemination of results - Academic Evaluation	07/12/2020
Deadline for making an appeal regarding the results	07/12 to 09/12
Disclosure of final results	11/12/2020

APPENDIX B - How to Search Journal Rankings in the Qualis Reference

Journals in the Qualis Reference are ranked based on the percentile of the following table:

Percentile		Level	Percentile	
87.5	≤	A1	<	
75.0	≤	A2	<	87.5
62.5	≤	A3	<	75.0
50.0	≤	A4	<	62.5
37.5	≤	B1	<	50.0
25.0	≤	B2	<	37.5
12.5	≤	B3	<	25.0
		B4	<	12.5

Consult the percentile of the journal in the SCOPUS and Web of Science (JCR) databases and choose the highest percentile according to the table above.

a) To find the percentile of the Journal on the SCOPUS:

1) To check the level of the journal in SCOPUS: Go to “Sources”, choose the title of the journal and click to search (Find sources).

The screenshot shows the Scopus Sources search interface. The search bar contains the text "PRODUCTION PLANNING & CONTROL". The "Sources" tab is selected. Below the search bar, there is a message about "Improved Citescore". The results section shows 41,317 results. The table below lists the top two results:

Source title	CiteScore	Highest percentile	Citations 2016-19	Documents 2016-19	% Cited
1 Ca-A Cancer Journal for Clinicians	435.4	99% 1/331 Oncology	47.455	109	94
2 MMWR Recommendations and Reports Open Access	152.5	99% 1/275 Health (social science)	2.288	15	87

2) After clicking on the name of the journal, choose the option “CiteScore rank & trend”

The screenshot shows the Scopus interface for the journal 'Production Planning and Control'. The 'CiteScore rank & trend' tab is selected and highlighted with a red box. Below this, a table displays the journal's metrics:

Rank	Source title	CiteScore 2019	Percentile
#33 427	Production Planning and Control	6.9	92nd percentile

To the right of the table, a 'CiteScore trend' chart is visible, showing a line graph of CiteScore values over time and a bar chart for the percentage of documents cited.

The percentile of the journal in SCOPUS is 92%, therefore it is A1. As it is already A1 in SCOPUS, you do not need to consult WoS (JCR).

Example 2: Search for the percentile of the Computers & Industrial Engineering journal in SCOPUS

The screenshot shows the Scopus search results for 'Computers and Industrial Engineering'. A red box highlights the following data in the results table:

Rank	Source title	CiteScore	Highest percentile	Citations 2016-19	Documents 2016-19	% Cited
1	Computers and Industrial Engineering	6.6	95% 15/299 General Engineering	12,454	1,893	77

The interface also includes a 'Filter refine list' on the left and a 'Display options' section with various checkboxes for refining the search results.

The percentile of this journal in SCOPUS is 95%, therefore it is A1. As it is already A1 in SCOPUS, you do not need to consult JCR. It should be noted that even in SCOPUS, there are different areas. Please consider the highest.

Improved CiteScore methodology
CiteScore 2019 counts the citations received in 2016-2019 to articles, reviews, conference papers, book chapters and data papers published in 2016-2019, and divides this by the number of publications published in 2016-2019. [Learn more](#)

CiteScore 2019
6.6 = $\frac{12.454 \text{ Citations 2016 - 2019}}{1.893 \text{ Documents 2016 - 2019}}$
Calculated on 06 May, 2020

CiteScoreTracker 2020
6.5 = $\frac{13.638 \text{ Citations to date}}{2.088 \text{ Documents to date}}$
Last updated on 07 September, 2020 • Updated monthly

CiteScore rank 2019

Category	Rank	Percentile
Engineering	#15/299	95th
Computer Science	#22/221	90th

[View CiteScore methodology](#) [CiteScore FAQ](#) [Add CiteScore to your site](#)

b) To find the percentile of the Journal of Business and Industrial Marketing on the Web of Science (WoS)

Procedure:

1. Access Capes Journals via Cafe and search the Web of Science database;
2. On the main page, choose “Journal citation reports” at the top;

Web of Science | InCites | Journal Citation Reports | Essential Science Indicators | EndNote | Publons | Kopernio | Master Journals | [Fazer login](#) | Ajuda | Português

Web of Science **Clarivate Analytics**

Ferramentas | Pesquisas e alertas | Histórico de pesquisa | Lista marcada

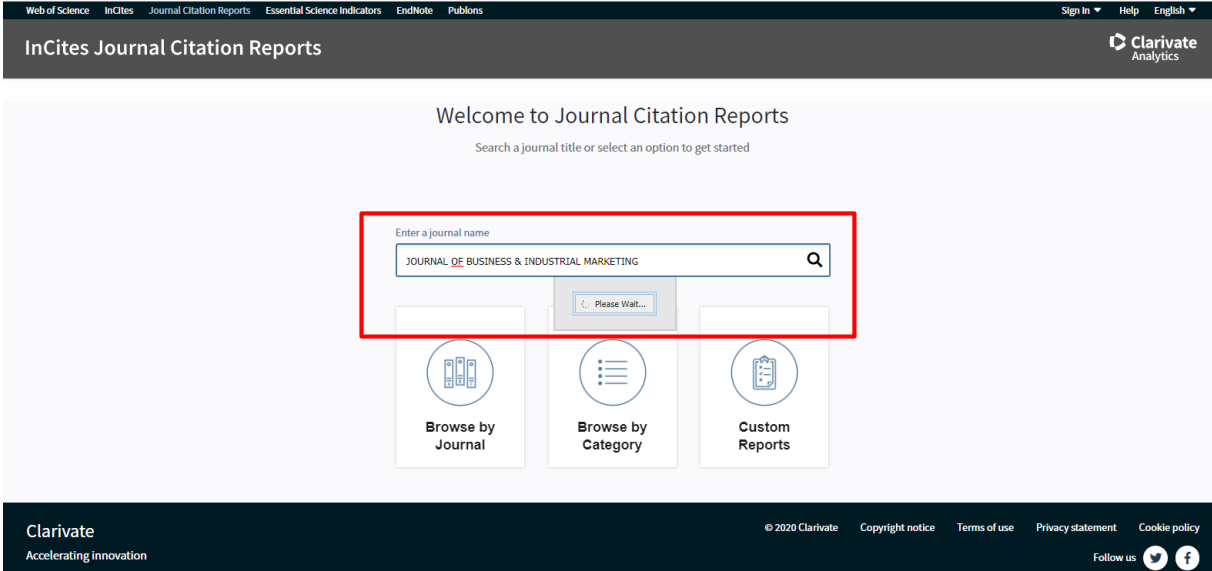
Selecione uma base de dados:

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3. The following screen will open. Enter the name of the journal. You do not need to click on the search tool. The system automatically recognises the journal's name:



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InCites Journal Citation Reports Clarivate Analytics

Welcome to Journal Citation Reports
Search a journal title or select an option to get started

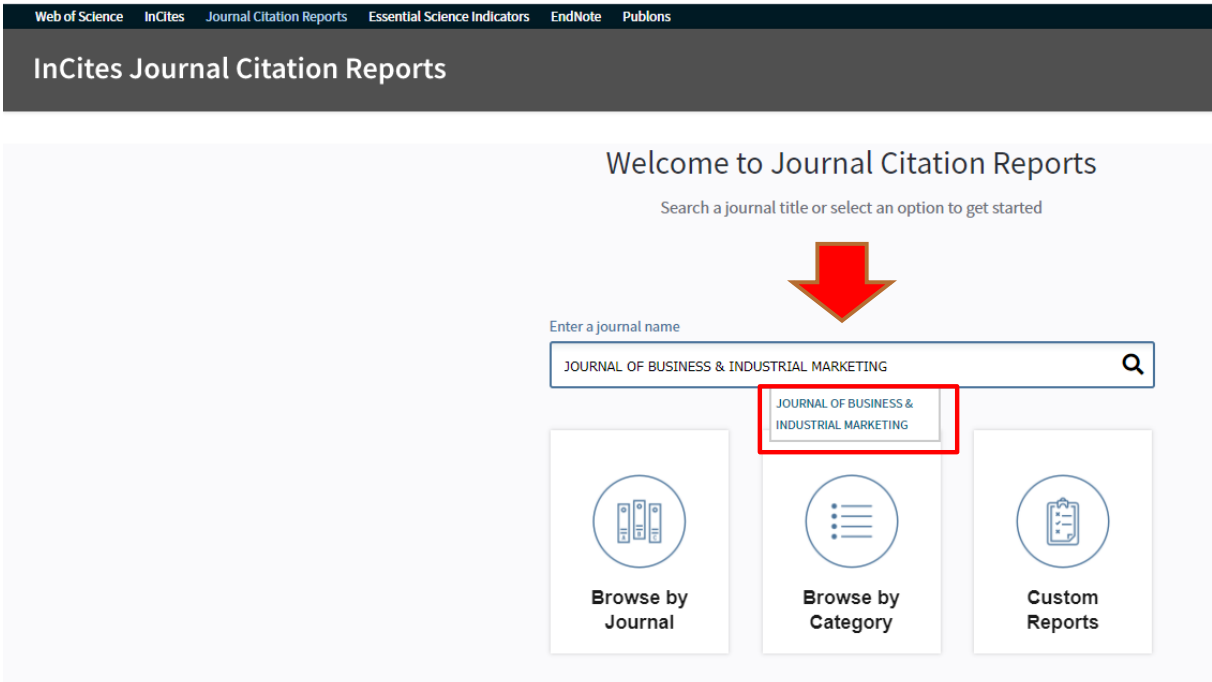
Enter a journal name
JOURNAL OF BUSINESS & INDUSTRIAL MARKETING

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4. The name of the journal will appear. Click it to open the report:



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Search a journal title or select an option to get started

Enter a journal name
JOURNAL OF BUSINESS & INDUSTRIAL MARKETING

JOURNAL OF BUSINESS & INDUSTRIAL MARKETING

Browse by Journal Browse by Category Custom Reports

5. In the report, look for the “Key Indicators 2019” section. The percentile of the journal is given: “Average JIF Percentile”:

Key Indicators 2019					
IMPACT METRICS		INFLUENCE METRICS		SOURCE METRICS	
Total Cites	2.788 ✓Trend	Eigenfactor Score	0.00130 Trend	Citable Items	151 Trend
Journal Impact Factor	2.497 Trend	Article Influence Score	0.253 Trend	% Articles in Citable Items	96.69 Trend
5 Year Impact Factor	2.713 Trend	Normalized Eigenfactor	0.15892 Trend	Average JIF Percentile	49.013 Trend
Immediacy Index	0.576 Trend			Cited Half-Life	7.3 Trend
Impact Factor without Journal Self Cites	1.350 Trend			Citing Half-Life	11.9 Trend

6. Or, click on “rank”:

Source data Box plot Rank Cited Journal Data Citing Journal Data Journal Relationships

Rank

JCR Impact Factor

JCR Year	BUSINESS		
	Rank	Quartile	JIF Percentile
2019	78/152	Q3	49.013
2018	86/147	Q3	41.837
2017	85/140	Q3	39.643
2016	82/121	Q3	32.645
2015	86/120	Q3	28.750

The JCR percentile is 49%, therefore it is B1. In this case, we get the highest percentile of SCOPUS, 80%, therefore it is A2.