

## CoPG RESOLUTION No. 04, 25 April, 2018<sup>1</sup>

### States Rules for admission for international students in the *Stricto Sensu* Postgraduate Programs

The Postgraduate Council at the Federal University of São Carlos, exercising its powers and in view of the provisions of Article 6, I and XIII of the UFSCar General Regulations, and considering the terms of the General Postgraduate Regulations, in Article 3, II, III, IV; at its 98th ordinary meeting of the Postgraduate Council:

Considering the international insertion of *Stricto Sensu* postgraduate programs as an important evaluation criterion adopted by CAPES;

Considering the need to organise and standardise the enrollment of international students as an essential part of the Institutional Internationalisation Policy of *Stricto sensu* postgraduate programs;

Considering that both national and international development agencies and postgraduate programs have criteria for granting scholarships, carefully evaluating candidates.

#### RESOLVES:

Art. 1 - To approve, within the scope of the Federal University of São Carlos (UFSCar), rules to regulate the access and permanence of international students to the *Stricto sensu* postgraduate programs of this university,

§1 - International students, foreigners whose nationality is not Brazilian, resident or not in Brazil are considered

§ 2 - Naturalized Brazilians will follow the same criteria adopted for Brazilian candidates.

Art. 2 - The vacancies possibly filled by international students, recipients of individual scholarships from a funding agency, such as CNPq-TWAS, PEC-PG,

---

<sup>1</sup> unofficial translation.

students of bilateral agreements between UFSCar and other partner institutions, sandwich Master's/Doctorate modalities, or other vacancies that presupposes external scholarships with the selection process of these external programs, or even the availability of scholarships previously awarded by the program, as in the case of PAEC, will be disregarded in the New Student Selection Notice, due to the different selection process by its very nature of these vacancies.

§ 1- Candidates who received scholarships from a promotion agency will be considered as assessed for academic merit by the original agency, which will grant the scholarship to the student.

§ 2 - The program must assess the availability of vacancies for the possible supervisor, who in turn must assess the suitability of the applicant's project to the program's lines of research, their research interests and the applicant's previous experience.

§ 3 - The acceptance of international students will be used to calculate the supervised/supervisor ratio, which will be considered during the distribution process of the other supervisions by the program's Postgraduate Commission (CPG).

Art. 3 - International candidates will be able to participate in the regular selection process, defined by the New Student Selection Notice, and in accordance with the Complementary Rules of the Program in which they wish to compete.

§ 1- International candidates will have the option to decline to apply for the Program scholarships to which he/she will be submitted, if the Program offers this alternative in the Program's Specific Complementary Rules. In these cases, the student must prove complementary documentation described in art. 4 of this Resolution.

§ 2 - International candidates will also have the option to compete for the scholarships available in the Program, according to the current notice, without any restrictions. However, in the absence of available scholarships, the student must present additional documentation as described in art. 4 of this Resolution.

§ 3 - The diplomas issued by a foreign institution will be considered valid for the selection process, provided they are evaluated and approved by the selection process committee.

§ 4 - Candidates for a doctoral selection process, holders of scholarships obtained from National Development Programs (PEC-PG, CNPq-TWAS, among others that may appear) will only be accepted later for enrollment, provided they have met all requirements and obligations stated in the Master's

scholarship program of which they took part.

Art. 4 - In the enrollment period in the Program, in addition to the documentation normally required by the internal regulations of the postgraduate programs that offers the course to which the candidate competes, international students must present the documents described below (§1º to § 5th of this Art. 4th).

§ 1- Candidates not from Portuguese-speaking countries, at the discretion of the scholarship program in which it is part (PEC-PG, CNPq-TWAS, PROPAT, PAEC, among others that may appear) and at the discretion of the bylaws of their program, may have to demonstrate proficiency in Portuguese, according to the Certificate of Proficiency in Portuguese for Foreigners (Celpe-Bras) or a specific test prepared by the UFSCar Language Institute.

§ 2 - In cases of requiring proficiency in the Portuguese language, and not able to present a supporting document at the time of registration, international candidates must present the document by, at the most, the second enrollment in the program or within the deadline set out in the Academic Mobility Program notices (PEC-PG, PAEC among others).

§ 3 - Student visa issued by the Brazilian Ministry of Foreign Affairs and declaration by the Federal Police attesting the regular situation in the country.

I - Students participating in Academic Modality Programs (PEC-PG, PAEC among others) must present the type of visa determined in the Selection Notices of the respective Programs.

II: In the case of a Mercosur visa, international students with or without an employment relationship in Brazil, must submit to the agency's rules on the accumulation of scholarships and income, to which the CAPES-CNPq Joint Ordinance No. 01/2010 or later, which replace.

§ 4 - Demonstrate that he/she has complied with all the sanitary requirements established by the Brazilian Ministry of Foreign Affairs and that his/her vaccination card from his/her country is up to date.

§ 5 - Demonstrate, documentarily, that he/she has safe repatriation for himself and his dependents.

Art. 5 - The re-enrollment of international students in the Program will be conditioned to them presenting the documentation normally required from Brazilian students, in addition to visa renewal documents and the funeral repatriation insurance, for themselves and their dependents, for the consecutive year.



Pró - Reitoria de  
Pós - Graduação  
**UFSCar**

Art. 6 - International students will be subject to the UFSCar Postgraduate Regulations and the Internal Regulations of their Postgraduate Program, without any different concession, including in relation to evaluation and deadlines for completing the course.

Art. 7 – Any student who does not comply with the previous determinations will have his/her enrollment cancelled by the program.

Article 8 - Omitted cases will be resolved in the first instance by the CPG of the respective program, in the second instance by the CoPG, and finally by ConsUni.



Pró - Reitoria de  
Pós - Graduação  
**UFSCar**

Article 9 - This Resolution enters into force on the date of its publication, revoking the provisions to the contrary.

Profa. Dra. Audrey Borghi e Silva  
President of the Postgraduate Council Federal  
University of São Carlos